

# GLOSSARY OF ACRONYMS & DEFINITIONS

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## A

AAC	Arizona Administrative Code
ACC	Arizona Corporation Commission
ACEP	American College of Emergency Physicians
ACOS	American College of Surgeons
ADA	Arizona Department of Agriculture
ADA	Arizona Dental Association
ADC	Arizona Department of Commerce
ADEM	Arizona Division of Emergency Management
ADOT	Arizona Department of Transportation
ADWR	Arizona Department of Water Resources
AEOC	Alternate Emergency Operations Center
AFCA	Arizona Fire Chiefs' Association
AFDA	Arizona Funeral Directors Association
AFRCC	Air Force Rescue Coordination Center
AGCA	Associated General Contractors of America
AoA	Administration on Aging
AP	Assembly Point
ARC	American Red Cross
ARRA	Arizona Radiation Regulatory Agency
ARS	Arizona Revised Statutes
AZNG	Arizona National Guard
AZSERC	Arizona State Emergency Response Commission
AzVOAD	Arizona Voluntary Organizations Active in Disasters

## B

BC	Base Camp
BHD	Behavioral Health Division

## C

CAP	Civil Air Patrol
CAS	Chemical Abstract System
CERCLA	Comprehensive Environmental Response Compensation & Liability Act
CES	Cooperative Extension Services
CFR	Code of Federal Regulations
CHEMTREC	Chemical Transportation Emergency Center
CHRIS	Chemical Hazards Response Information System
CIA	Central Intelligence Agency
CISD	Critical Incident Stress Debriefing
CISM	Critical Incident Stress Management
CME	County Medical Examiner
C <sup>o</sup> M	Consequence Management
CRG	Chemical Referral Guide
C <sup>R</sup> M	Crisis Management
CWA	Clean Water Act (a.k.a. FWPCA)

## D

DDF	Disaster Donations Fund
DEMA	Department of Emergency and Military Affairs
DEQ	Department of Environmental Quality
DES	Department of Economic Security
DFO	Disaster Field Office
DHHS	Department of Health and Human Services
DHS	Department of Health Services
DIA	Defense Intelligence Agency
DOA	Department of Administration
DOC	Department of Commerce
DOC	Department of Corrections
DOE	Department of Energy
DOS	Department of State
DPS	Department of Public Safety
DRC	Disaster Recovery Center
DRC	Donations Reception Center
DSR	Damage Survey Report
DST	Damage Survey Team
DWI	Disaster Welfare Inquiry

## **E**

EAS	Emergency Alert System
EDNA	Emergency Department Nurses Association
EDUD	Emergency Development and Utilization Division
EHTR	Emergency Highway Traffic Regulation
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EOCC	Emergency Operations Communications Center
EOP	Emergency Operations Plan
EPA	Environmental Protection Agency
EPCRA	Emergency Planning and Community Right-to-Know Act
EPI	Emergency Public Information
EPIS	Emergency Public Information System
ERT	Emergency Response Team
ESF	Emergency Support Function

## **F**

F-AS	Federal- Aid System
FAA	Federal Aviation Administration
FBI	Federal Bureau of Investigation
FCID	Foreign Counter Intelligence Division (FBI)
FCO	Federal Coordinating Officer
FCT	Food Coordination Team
FEMA	Federal Emergency Management Agency
FHA	Farmers Home Administration
FHWA	Federal Highway Administration
FOSC	Federal On-Scene Coordinator
FRERP	Federal Radiological Emergency Response Plan
FRP	Federal Response Plan
FWPCA	Federal Water Pollution Control Act

## **G**

GAR	Governor's Authorized Representative
GEF	Governor's Emergency Fund

## **H**

HEW	Health, Education and Welfare, Department of
HPB	Highway Patrol Bureau

HUD Housing and Urban Development

**I**

IC Incident Commander  
ICS Incident Command System  
IFG Individual Family Grant  
INS Immigration and Naturalization Service  
IOP Internal Operating Procedure

**J**

JIC Joint Information Center  
JLBC Joint Legislative Budget Committee  
JOC Joint Operations Center

**L**

LEPC Local Emergency Planning Committee  
LFA Lead Federal Agency  
LSA Lead State Agency  
LSPIO Lead State Public Information Officer

**M**

MAC Mutual Aid Compact (CA, AZ, NM, CO, NV)  
MARS Military Amateur Radio System  
MC Mobilization Center  
MERS Mobile Emergency Response Support  
MMC Mobile Mortuary Container  
MSDS Material Safety Data Sheet  
MVD Motor Vehicle Division

**N**

NAWAS National Warning and Alert System  
NCP National Contingency Plan  
NDMOSC National Disaster Medical Operations Support Center  
NDMS National Disaster Medical System  
NECC National Emergency Coordination Center  
NFDA National Funeral Directors Association  
NFPA National Fire Protection Association  
NIIMS National Interagency Incident Management System  
NOAA National Oceanic and Atmospheric Administration

NOI Notice of Interest  
NRC National Response Center  
NRC Nuclear Regulatory Commission  
NRT National Response Team  
NWS National Weather Service  
NWWS National Weather Wire Service

**O**

OSC On-Scene Coordinator  
OSHA Occupational Safety and Health Act  
OSPB Office of Strategic Planning and Budgeting

**P**

PA Project Application  
PA Public Assistance  
PAG Protective Action Guidelines  
PDA Preliminary Damage Assessment  
PIO Public Information Officer  
PL Public Law  
POA Point of Arrival  
PSP Pipeline Safety Personnel  
PVNGS Palo Verde Nuclear Generating Station

**R**

RACES Radio Amateur Civil Emergency Services  
RAP Radiological Assistance Plan  
RCRA Resource Conservation and Recovery Act  
RM Resource Manager  
RMS Risk Management Section  
RP Responsible Party  
RRT Regional Response Team

**S**

SA Staging Area  
SAFA School Assistance Federal Affected Areas  
SAR Search and Rescue  
SARA Superfund Amendments and Reauthorization Act  
SBA Small Business Administration

SC	State Clearinghouse
SCO	State Coordinating Officer
SEC	State Emergency Council
SECC	State of Arizona Emergency Communications Center
SEOC	State Emergency Operations Center
SERO	State Emergency Response Organization
SERRP	State Emergency Response and Recovery Plan
SFM	State Fire Marshall
SFSC	State Fire Safety Committee
SLD	State Land Department
SOP	Standard Operating Procedures
SOSC	State On-Scene Coordinator
SWP	State Warning Point

**T**

TRAC	Terrorist Research Analytical Center (FBI)
TSI-ASB	Transportation Safety Institute - Anti-Terrorism Branch

**V**

VA	Veterans Administration
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**W**

WMD	Weapons of Mass Destruction
WQARF	Water Quality Assurance Revolving Fund

## A

**ARIZONA STATE EMERGENCY RESPONSE COMMISSION (AZSERC)** - A commission formed by the Governor and Title 26, Chapter 2 of Arizona Revised Statutes, Article 3 to implement the requirements of the Superfund Amendments and Reauthorization Act of 1986, Title III - Emergency Planning and Community Right-to-Know Act in the State of Arizona.

## C

**CAS NUMBER** - A standardized reference number for all regulated hazardous materials.

**CHEMICAL TRANSPORTATION EMERGENCY CENTER (CHEMTREC)** - A facility of the Chemical Manufacturers Association located in Washington, D.C. which provides information on dealing with chemical transportation accidents 24 hours per day.

**COMMERCIAL NUCLEAR GENERATING STATION** - Means an electrical power generating facility owned by a public service corporation, a municipal corporation or a consortium of public service corporations which produces electricity by means of a nuclear reactor.

**COMMUNITY EMERGENCY COORDINATOR** - A person appointed for the Local Emergency Planning Committee (pursuant to SARA) who makes determinations necessary to implement plans, and who receives official emergency notification of releases.

**COMMUNITY RIGHT-TO-KNOW** - Legislation requiring the communicating of chemical information to local agencies or the public.

**COMPREHENSIVE ENVIRONMENTAL RESPONSE COMPENSATION AND LIABILITY ACT of 1980 (CERCLA)** - Provides federal authority to respond to releases or threatened releases of hazardous substances and pollutants or contaminants that may endanger public health, welfare or the environment.

**COUNCIL** - Means the Arizona Emergency Council.

**CRISIS EVENT** - An event which produces a temporary state of psychological disequilibrium and a subsequent state of emotional turmoil.

**CRITICAL INCIDENT** - A turning point event. Often called a crisis event. A critical incident is any event which has a stressful impact sufficient enough to overwhelm the usually effective coping skills of either an individual or a group. Critical incidents are typically sudden, powerful events which are outside of the range of ordinary human experiences. Because they are so sudden and unusual, they can have a strong emotional effect even on well trained, experienced people.

**CRITICAL INCIDENT STRESS** - The reaction a person or group has to a critical incident. Critical Incident Stress is characterized by a wide range of cognitive, physical, emotional and behavioral signs and symptoms. Most people recover from critical incident stress within a few weeks.

**CRITICAL INCIDENT STRESS DEBRIEFING (CISD)** - A group meeting or discussion about a distressing critical incident. Designed to mitigate the impact of a critical incident and to assist and educate the personnel in recovering as quickly as possible from the stress associated with the event. The CISD is run by a specially trained team which includes peer support personnel and a mental health professional.

**CRITICAL INCIDENT STRESS MANAGEMENT (CISM)** - A wide range of programs and intervention strategies which have been designed to prevent stress in emergency personnel and to assist them in managing and recovering from significant stress should they encounter it in their work. It includes pre incident education, significant-other support programs, defusings, demobilizations, debriefings, on-scene support services, individual consultations, peer counseling, initial discussions, crisis intervention training, disaster preparedness, and other disaster assistance programs.

**CRITICAL INCIDENT STRESS TEAM** - A team of professional and peer personnel who have received special training to intervene in stress reactions.

## D

**DEBRIEFING** - Generic term for the Critical Incident Stress Debriefing (CISD) process.

**DEFUSING** - The defusing is a shortened version of the Critical Incident Stress debriefing. Defusing always take place immediately or relatively soon after the critical incident is finished, and lasts between twenty and forty-five minutes. It is designed to eliminate the need to provide a formal debriefing.

**DEMOBILIZATION - DE-ESCALATION - DECOMPRESSION** - All three words are used as synonyms to mean a brief intervention which is reserved for use immediately after a disaster or other large scale incident. The intervention is designed to provide a transition period from the world of the traumatic event back to the world of the routine. As personnel are relieved from their shift, they are sent as a unit to a demobilization center. Here they are given a ten minute talk on critical incident stress, the symptoms they might encounter and some suggestions which will be immediately helpful to them during the next twenty-four to seventy-two hours or until a debriefing can be arranged to discuss the incident. After the ten minute talk, the emergency workers are sent to another room in which food and non-alcoholic beverages are served. After a twenty minute rest, the units are released to go home.

**DIRECTOR** - Means the director of the Division of Emergency Management.

**DIVISION** - Means the Division of Emergency Management within the Department of Emergency and Military Affairs.

**DONATIONS COORDINATION CENTER (DCC)** - The Donations Coordination Center is where the DCT operates.

**DONATIONS COORDINATION TEAM (DCT)** - The donations coordination team assembles in disasters when there is a need for enhanced voluntary agency coordination to manage the influx of donated goods and volunteers.

**DONATIONS STAGING AREA (DSA)** - A facility away from the disaster area but close enough to serve as a site where goods and/or volunteers are mobilized and prepared for immediate deployment to either a local distribution site in the disaster area or a volunteer work station.

**DUTY OFFICER** - A 24-hour position within the Department of Public Safety - Communications Center. The duty officer is the statewide point of contact for alerting state agencies of emergencies/ disasters.

## E

**EMERGENCY FUNCTIONS** - Includes warning and communications services, relocation of persons from stricken areas, radiological preparedness, temporary restoration of utilities, plant protection, transportation, welfare, engineering, search, rescue, health, law enforcement, fire fighting and other activities.

**EMERGENCY MANAGEMENT** - A comprehensive government response to man-caused, technological and natural hazards. Emergency management includes the preparation for, response to, recovery from and mitigation against any disaster.

**EMERGENCY PLANNING AND COMMUNITY RIGHT-TO-KNOW ACT OF 1986** - Also referred to as Superfund Amendments and Reauthorization Act of 1986 (SARA) - Title III.

**EMERGENCY RESPONSE SPECIALIST** - Acts as ADOT's SOSC to assist in preparation for hazardous materials clean-up operations on state highways, state roads or ADOT maintenance/construction sites. Assists On-Scene Commander and coordinates resources needed in absence of or on behalf of ADOT Maintenance Engineer. Is ADOT - Safety Section representative.

**EMERGENCY RESPONSE UNIT - DEPARTMENT OF ENVIRONMENTAL QUALITY** - A group of occupational specialists who act as the SOSC for non-transportation hazardous materials incidents to provide scientific support and technical response activities.

**EXTREMELY HAZARDOUS SUBSTANCES** - A substance on the list described in Section 302(a)(2) of PL 99-499, Emergency Planning and Community Right-To-Know Act of 1986.

## F

**FACILITY** - All buildings, equipment, structures, and other stationary items which are located on a single site or on contiguous or adjacent sites and which are owned or operated by the same person.

**FACILITY EMERGENCY COORDINATOR** - Facility representative for each facility with an extremely hazardous substance in a quantity exceeding its threshold planning quantity, who participates in the emergency planning process.

**FEDERAL ON-SCENE COORDINATOR (FOSC)** - The designated on-scene coordinator of federal agencies at a hazardous materials incident.

**FEDERAL-STATE AGREEMENT** - Once the President has declared an Emergency or a Major Disaster, the Federal Coordinating Officer and the State Coordinating Officer establish the Federal-State Agreement, which delineates the responsibilities of each party to the recovery from the disaster/emergency.

**FEMA VOLAG COORDINATOR** - Each FEMA Region has a Voluntary Agency Coordinator. In a disaster, the VOLAG Coordinator shares information about federal/state activities with voluntary agencies and assembles a report on voluntary agency activities.

## H

**HAZARDOUS CHEMICAL** - Has the meaning given such term by Section 311(e) of EPCRA.

**HAZARDOUS MATERIAL** - A term used in this plan to generically define any chemical, substance, material or waste which may pose an unreasonable risk to health, safety, property and/or the environment.

**HAZARDOUS MATERIAL (USDOT)** - Any substance which has been determined by the U. S. Department of Transportation under Title 49 CFR to be capable of posing an unreasonable risk to health, safety and property if transported in commerce.

**HAZARDOUS MATERIALS UNIT - DEPARTMENT OF PUBLIC SAFETY** - A group of hazardous materials technicians and specialists who act as the SOSC for hazardous materials highway and rail transportation incidents.

**HAZARDOUS SUBSTANCE** -A substance designated as hazardous under the Comprehensive Environmental Response Compensation and Liability Act of 1980 (CERCLA) Public Law 96-510 as amended by SARA.

**HAZARDOUS WASTE** - Has the meaning as defined in PL 94-580, Resource Conservation and Recovery Act of 1976 as amended.

## I

**INCIDENT COMMANDER (IC)** - The lead agency representative in overall command of an emergency incident.

**IN-KIND DONATIONS** - A donation for disaster survivors other than a cash donation, i.e, a material donation or professional service.

**INVENTORY FORMS** - Tier II, emergency and hazardous chemical inventory forms used for reporting under SARA Title III.

## L

**LOCAL DISTRIBUTION CENTER** - A local church, community-based organization facility or site, voluntary agency facility or local government facility where goods are dispersed directly to disaster victims. Managed locally and re-supplied by parent organizations or direct supply from unexpected donors.

**LOCAL EMERGENCY** - Means the existence of conditions of disaster or extreme peril to the safety of persons or property within the territorial limits of a county, city or town, which are or are likely to be beyond the control of the services, personnel, equipment and facilities of such political subdivision as determined by its governing body and which require the combined efforts of other political subdivisions.

**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)** - A committee formed to implement local government compliance with SARA Title III. This committee is responsible for the development and maintenance of the local hazardous materials plan, and providing community right-to-know information.

**LOCAL INCIDENT COMMANDER** - The local government representative at an incident who is responsible for the direction and coordination of all local government response activities on scene.

## **M**

**MATERIAL SAFETY DATA SHEETS (MSDS)** - Technical information documents required under the OSHA Hazard Communications Standard describing the toxicity, physical hazards and methods of safe handling for hazardous chemicals.

**MITIGATION** - Activities which eliminate or reduce the probability of occurrence of a disaster. It also includes long-term activities which reduce the effects of unavoidable disasters.

## **N**

**NATIONAL CALL CENTER** - A facility at FEMA headquarters equipped and prepared to activate with a toll free number and phone operators to support a state donations operation. Only used in large scale disasters.

**NATIONAL RESPONSE CENTER (NRC)** - A communications center for activities related to federal response actions located at Coast Guard Headquarters in Washington, D.C.

**NATIONAL VOLUNTARY ORGANIZATIONS ACTIVE IN DISASTERS (NVOAD)** - The umbrella organization of established and experienced voluntary organizations that serve disaster affected communities.

## **O**

**OCCUPATIONAL HEALTH AND SAFETY ADMINISTRATION (OSHA)** - Regulates occupational exposures to hazardous chemicals.

## **P**

**PIPELINE SAFETY PERSONNEL (PSP)** - A group of occupational specialists of the Arizona Corporation Commission (ACC).

**PREPAREDNESS** - The development of plans and procedures by government, organizations and individuals to save lives and minimize disaster damage and enhance disaster response operations.

## **R**

**RAILROAD SAFETY PERSONNEL** - A group of occupational specialists of the Arizona Corporation Commission (ACC).

**RECEPTION CENTER** - A large facility away from the disaster area to serve as a holding station for un-designated goods managed by State and AzVoad representatives.

**RECOVERY** - Means short-term activities necessary to return vital systems and facilities to minimum operating standards and long-term activities required to return life to normal or improved levels.

**REGIONAL RESPONSE TEAM (RRT)** - A group of federal representatives from the states encompassing federal Region IX (Arizona, California, Nevada, Hawaii, and the trust territories) who respond in support of EPA's National Oil and Hazardous Substances Pollution Contingency Plan.

**RELEASE** - See Spill.

**RESOURCE CONSERVATION AND RECOVERY ACT of 1976 (RCRA)** - Establishes a framework for proper management and disposal of all wastes.

**RESPONSE** - Means activities that are designed to provide emergency assistance, limit the primary effects, reduce the probability of secondary damage and speed recovery operations.

**RESPONSIBLE PARTY** - Defined in ARS 49-383. In an occupied facility the RP is the owner or operator. On vacant land when no knowledge of the party responsible for dumping the materials exists the RP is the land owner. On vacant land with knowledge of the party responsible for dumping the materials, the dumper is the RP and if the dumper is not financially capable, the land owner is the RP.

## S

**SARA** - See Superfund Amendments and Reauthorization Act of 1986

**SPILL** - Includes, but is not limited to, any spilling, leaking, pumping, pouring, emitting, emptying, or dumping of any hazardous material or oil.

**STATE OF EMERGENCY** - means the duly proclaimed existence of disaster or of extreme peril to the safety of persons or property within the state caused by air pollution, fire, flood or flood-water, storm, epidemic, riot, earthquake or other causes, except those resulting in a state of war emergency, which are or are likely to be beyond the control of the services, personnel, equipment and facilities of any single county, city or town, and which require the combined efforts of the state and the political subdivision.

**STATE OF WAR EMERGENCY** - Means the condition which exists immediately whenever this nation is attacked or upon receipt by this state of a warning from the federal government indicating that such an attack is imminent.

**STATE ON-SCENE COORDINATOR (SOSC)** - The designated coordinator of all Arizona state response agencies at an incident.

**STRESS** - A response characterized by physical and psychological arousal arising as a direct result of an exposure to any demand or pressure on a living organism.

**SUPERFUND** - Trust fund established under CERCLA and extended under SARA to provide money for cleanups associated with inactive hazardous waste disposal sites.

**SUPERFUND AMENDMENTS AND REAUTHORIZATION ACT OF 1986, TITLE III** (a.k.a. EMERGENCY PLANNING AND COMMUNITY RIGHT -TO -KNOW ACT) - Requires the development of local plans for hazardous materials response and the development of systems to provide community right-to-know information to citizens.

## T

**TITLE III** - See Superfund Amendment and Reauthorization Act of 1986.

**TOXIC CHEMICAL** - Any substance on the list described in Section 313© of Title III.

**TRAUMA** - A trauma is any event which attacks the psyche and breaks through the defense system with the potential to significantly disrupt one's life, perhaps resulting in a personality change or physical illness if it is not managed quickly and/or effectively.

**TRAUMATIC STRESS** - The stress response produced when a person is exposed to a disturbing traumatic event. The traumatic stress reaction may be immediate or delayed.

## U

**UNAFFILIATED VOLUNTEERS** - Also known as "emergent" volunteers that are not formally associated with a voluntary organization active in the disaster operation.

**UNDESIGNATED GOODS** - Donated goods largely unsolicited that do not have a specific recipient prepared to receive them.

**UNIFIED COMMAND** - A standard method to coordinate command of an incident when multiple agencies have jurisdiction.

**UNSOLICITED GOODS** - Donated goods that are not asked for by professional donations specialists.

## V

**VOLUNTEER AGENCY (VOLAG)** - A generic term for a voluntary agency.

**VOLUNTARY ORGANIZATIONS ACTIVE IN DISASTER (VOAD)** - Organized at the state level. VOAD members meet to prepare for disasters. In the response period, each individual member functions independently. In Arizona, the VOAD is referred to as AzVOAD.