APPENDIX 1

LOCAL GOVERNMENT REQUEST FOR STATE ASSISTANCE

A. To initiate a request for state assistance at a HazMat incident, local government personnel should telephone the DPS Duty Officer at (602) 223-2212, or the appropriate SOSC. Callers should provide as much of the following information as possible:

1. Name, location and telephone number of caller
2. Incident source (truck, train, fixed-site facility, etc.)
3. Incident location (township/range/section, if available)
4. Type of materials involved - This information may be obtained from placards, bills of lading, and/or driver manifests. Normally, the bills of lading will be maintained in a standard location for:
   - Trucks - in the cab, in the left door pocket or on the seat next to the driver.
   - Trains - in the possession of the train conductor or contact the railroad dispatcher's office.
   a. Chemical name
   b. Generic name
   c. CAS number
   d. Concentration or strength of materials
   e. Physical state
   f. USDOT ID Number (UN or NA)
5. Name of manufacturer or shipper
6. Amount of materials involved and type and proximity of other potentially reactive materials
7. Current conditions (leaks, fires, fumes, plumes, etc.)
8. Time of incident
9. On-scene contact (name and telephone number, radio communications frequency)
10. Type of assistance required

11. Personnel en route to scene

12. Actions anticipated and/or in progress (evacuations in progress, medical precautions, etc.)

13. Known or anticipated acute or chronic health risks

14. Weather condition and forecast

15. Terrain

16. Population in area

17. Adjacent streams, lakes, sewers, etc.

B. The Duty Officer will:

1. For emergency response - Notify the appropriate State On-Scene Coordinator, and the DPS and/or ADEQ Emergency Response Units and ADOT if on state highways as required.

2. For information only - connect the caller to the appropriate agency representative or notify a representative to return the call.